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OFFICE OF THE SHERIFF
COUNTY OF DUPAGE

TO: Submitting Agencies of the DuPage County Forensic Science Center
FROM: Director Robert Bates
RE: Submission of Test Fires to Illinois State Police for I.B.I.S. Entry
DATE: June 22, 2011

The DuPage County Forensic Science Center Firearm and Toolmark Section, upon request, will package test fires separately from firearms for subsequent submission to the Illinois State Police Forensic Science Center at Chicago (ISP FSC-C) for entry into the Integrated Ballistics Identification System (I.B.I.S.).

Because the ISP FSC-C accepts the test fires for I.B.I.S. entry as a courtesy to both the DuPage County Forensic Science Center and its submitting agencies, we respectfully ask their procedures for submitting test fired discharged cartridge cases under Operation Weapons Recovery Analysis Program (W.R.A.P.) be followed.

For your convenience, a copy of this policy (CRI-07, OPERATION W.R.A.P.) is attached to this memorandum.

If you have any questions regarding the submission of items for firearms or toolmark analysis to either the DuPage County Forensic Science Center or Illinois State Police Forensic Science Center at Chicago we ask that you contact the individuals listed below:

DUPAGE COUNTY FORENSIC SCIENCE CENTER

Jennifer K. Cones, Supervisor – Criminalistics Section / Quality Manager

P: (630) 407-2110 F: (630) 407-2156

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ILLINOIS STATE POLICE FORENSIC SCIENCE CENTER AT CHICAGO

Joe Thibault, Group Supervisor – Firearms/Toolmarks

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Thank you in advance for your attention to this matter.

Respectfully Submitted,



Robert Bates, Director
DuPage County Forensic Science Center

630-407-2156

Illinois State Police

Division of Forensic Services

Forensic Sciences Command
Forensic Science Center at Chicago

Date of Original Issue: 08/01/2007	Policy: CRI-07 OPERATION W.R.A.P. (Weapons Recovery Analysis Program) SUBMISSION POLICY
Date of Revised Issue: 11/08/2008	Page: Page 1 of 1

1. This policy outlines the procedures to be used for submitting test fired discharged cartridge cases under Operation W.R.A.P. to the Forensic Science Center at Chicago for entry into the Integrated Ballistics Identification System (IBIS).

2. CRITERIA

2.1. The submitted test shots are not considered evidence.

2.2. Below are the criteria under which the discharged cases will be accepted.

- 2.2.1. Magazine-fed firearms recovered after January 01, 1996
- 2.2.2. Firearms that have not been previously submitted to IBIS
- 2.2.3. Firearms of the following calibers:

- 22 semiautomatic
- 25 auto
- 32 auto
- 380 auto
- 38 Super
- 357 Sig
- 9 mm
- 40 S&W
- 45 auto
- 10 mm auto
- 7.62 x 39 mm
- 223 Remington

3. PROCEDURE

3.1. For all firearms meeting the above criteria, the following will occur:

- 3.1.1. The firearm will be test fired twice by the submitting agency.
- 3.1.2. The discharged cartridge case will be placed into a manila coin envelope and mechanically sealed (i.e. taped, cellophane tape). NO EVIDENCE TAPE.
- 3.1.3. The case and firearm information will be completed on the outside of the coin envelope (the FSC-C may provide envelopes and labels if requested).
- 3.1.4. A manifest will be prepared by the submitting agency listing all submissions by agency case number.
- 3.1.5. Once the IBIS search is complete, the agency will be notified of the results.